

SELLACK PARISH COUNCIL

Councillors are summoned to attend the Ordinary Meeting of the above Council at Sellack Parish Hall on **Wednesday 1st July at 7pm via a virtual meeting.**

Zoom meeting ID: 571 521 5684

Password: please email Parish Clerk for password – clerk.sellackpc@gmail.com

AGENDA

1. To receive apologies for absence
2. **Declarations of interest:** To receive any declarations of interest or dispensations
3. To consider co-opting 2 Parish Councillors (sign papers and acceptance of office form)
4. To adopt minutes of meeting held on 15th January 2020
5. **Open discussion (limited to 10 mins)**
 - 5.1. To receive views from local residents
 - 5.2. To receive a brief report from County Councillor Elissa Swinglehurst
 - 5.3. To receive a brief report from James Howells, Locality Steward, Balfour Beatty
6. **Planning**
 - 6.1. To note planning applications received and decisions made from Herefordshire Council since the last meeting
 - 6.1.1. Planning Application 201722, PGL Hillcrest, Ross-on-Wye HR9 6RD. Change of use of former residential adventure centre to residential dwellings with no internal or external alterations PGL – reply by 16th July
7. **Report from Parish Footpath Officer and Report from Lengthsman & P3 Scheme**
 - 7.1. To receive a brief report Mark Robinson Parish Footpath Officer
 - 7.2. To receive a brief report from Terry Griffiths, Lengthsman and agree any work to be carried out.
8. **Finances**
 - 8.1. To review the internal auditor's report
 - 8.2. To complete External Audit Exemption Form
 - 8.3. To complete the Governance Statement Annual Audit Form
 - 8.4. To adopt the accounts and complete the Audit Commission Annual Return
 - 8.5. To consider the following invoices for payment
 - 8.5.1. Internal Auditor's fee £80
 - 8.5.2. Elections 2019 Fee from Herefordshire Council - £68.92
 - 8.5.3. HMRC months 1-3 PAYE - £153
 - 8.5.4. Clerks July Salary £204.19
 - 8.5.5. Clerks Expenses for 2019/20 – stationary, heating tokens
 - 8.5.6. Zoom subscription monthly fee of £11.99 – to reimburse Clerk
 - 8.6. To consider any financial risks to the Parish Council
9. To note correspondence received and Clerk's information sheet
10. To consider items for next meeting:
11. To note date of next meeting will be in Wednesday 9th September at 7pm or 7.30pm

Signed:

Date of notice displayed:

Kate Hughes, Parish Clerk, Meadow View, St Weonards, HR2 8QS, Tel: 01981 580498/ Mob: 07967 352903,
Email: clerk.sellackpc@gmail.com Website: www.sellackparishcouncil.co.uk

- **Dates of next meetings:** 1st July, 9th Sept and 11th Nov